

## **FINANCE 396/INTERNSHIP**

**Summer 2023**

Instructor: Dr. Jang-Chul (JC) Kim  
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Office Hours: via zoom with appointment

### **Prerequisites:**

C or better in FIN 305 and junior standing.

### **Students with Disabilities:**

Students with disabilities who require accommodations (academic adjustments, individual testing arrangements, auxiliary aids or services, etc.) for this course must apply to the Disability Resource Center (DRC) at least 30 days before the start of the course. For more information, visit [www.nku.edu/drc](http://www.nku.edu/drc).

You are expected to accept the responsibility of reading, understanding, and meeting all course requirements and policies as set forth in this syllabus and other course documents. The Faculty Coordinator must be informed immediately of any personal circumstances that may require special consideration in meeting course requirements or adhering to course policies.

The maintenance of academic standards and integrity includes the obligation not to cheat or plagiarize. A student who uses a dishonest or deceitful means to obtain a grade is guilty of cheating; a student who submits another's work as one's own without adequate attribution is guilty of plagiarism. Identical work will earn a grade of zero. All students are expected to abide by the University's *Code of Student Rights and Responsibilities* available at

[http://www.nku.edu/~deanstudents/codes\\_and\\_policies/codeofstudent\\_rights/index.php](http://www.nku.edu/~deanstudents/codes_and_policies/codeofstudent_rights/index.php)

The Haile/US Bank College of Business has, in addition, its own *Code of Student Conduct*, created by

### **Site Supervisor Evaluations (Mid-Term and Final)**

These evaluations will be completed by your site supervisor. The Mid-Term Evaluation is designed to provide structured feedback to you about your performance on the job to date. It also gives you, in cooperation with the supervisor, the opportunity to reestablish goals for the remaining period of your internship. Your site supervisor will also complete a Final Evaluation, which assesses progress and guides your site supervisor in recommending a final grade for you. You will be notified of the due dates for each of these evaluations via email. It is your responsibility to make sure your supervisor is aware of all evaluation deadlines.

### **Grading Policy:**

Grading: This course is graded pass/fail. Please note that students are evaluated by their work supervisor as well as the instructor. The final grade will be assigned by the instructor. Satisfactory completion and timely submission of the following items is required in order to receive a grade of “P” or passing.

Employer Appraisal

Student Self Evaluation

**Mid-term surveys sent to students and supervisors: June 7, 2023**

**Due: June 15, 2023**

**Sent to professors: June 15, 2023**

**Final surveys sent to students and supervisors: August 2, 2023**

**Due: August 11, 2023**

**Sent to professors: August 11, 2023**