



Course Number and Sections: COU 654 – 001

Course Name: School Counseling Services

Semester and Year: Fall 2021

Instructor: Dori Glance, Ph.D.

Office Address: MEP 203 D

NKU E-mail: glanced1@nku.edu

Office Hours: By appointment; just email me!

Course Description: The organization, administration, and delivery of school counseling services in grades K-12 (elementary, middle, and secondary schools).

Prerequisites: Matriculation in counseling program or approval of department chair.

Student Learning Outcomes

CACREP 2016 Standards

Standards evaluated in connection with CACREP Key Objective Assessments are in bold.

¹CACREP- Council for Accreditation of Counseling and Related Educational Programs
2016 Standards

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of your overall grade). The faculty member has the prerogative to provide an extra excused absence for extraordinary circumstance (e.g. hospitalization, death of a family member).

Non-Attendance Policy

NKU students are expected to attend the first scheduled class session of each course for which they are enrolled. If a student does not attend the first day of class, the instructor may drop the student for non-attendance.

Students who know they will be absent must contact their instructor(s) prior to the first class meeting to explain their absence and request to remain enrolled in the course.

Communication

Students should expect responses to emails within 1-2 business days. Emails may not be returned on weekends. Students should check their e-mail inbox/Canvas course sites regularly.

Attendance Policy

Attendance is expected. If you know you are going to miss class, please email the instructor in advance.

Accommodations Due to Disability

Northern Kentucky University is committed to providing reasonable accommodations for all persons with disabilities. The syllabus is available in alternate formats upon request. Students with disabilities: If you are seeking classroom accommodations under the Americans with Disabilities Act, you are required to register with the Office for Student Accessibility (OSA) in SU 303. To receive academic accommodations for this class, please obtain the proper OSA forms and meet with me at the beginning of the semester. More information on OSA can be found at <https://inside.nku.edu/osa.html>.

Allied Zone

I am a member of the Allied Zone community network, and I am available to listen and support you in a safe and confidential manner. As an Ally, I can help you connect with resources on

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academic activities such as online courses, laboratory work, internships, practica, studio work and other academic work leading to the award of credit hours.

Estimates of the time required for a student to complete this course are:

In-Class: 1 day a week x 165 minutes x 15 weeks =	41.25 Hours (2475 minutes)
Readings: 21 chapters and numerous articles x 3 hours each =	63 Hours
Assignments: 3 assignments x 3 hours each =	9 Hours
Group Projects: 2 projects x 12 hours each =	24 Hours
Final Presentation =	12 Hours

TOTAL: **149.25 Hours**

Other Information

For information on university-wide policies governing students, please see the University Common Syllabus on your course Canvas site.